



ADUR & WORTHING
COUNCILS
Environmental Services

Person Specification

Authority	Adur District Council / Worthing Borough Council	
Directorate/Division	Communities / Environmental Services	
Section	Parks and Open Spaces	
Post Title	Park Ranger	
Post Number		
Accountable To	Head Ranger	
Management Responsibility For	N/A	
Authority to Liaise With	<u>Internal</u> 1) Colleagues in Parks and Foreshore 2) Colleagues in other departments of the Councils. <u>External</u> 1) General public (park and service users) 2) Park Friends Groups 3) Community Groups 4) Other Government Departments 5) Contractors 6) Suppliers	
Area	Requirements	
Qualifications	Essential	Desirable
	Full current driving licence with B&E Entitlement First Aider at Work Qualified	GCSE Maths and English grade C or above (or equivalent qualification) Be willing to work towards achieving First aid at work qualification IOSH or equivalent health and safety qualification
Knowledge & Experience		
(e.g. Technical, Administrative, Managerial – use one or more)	Background or experience of working in a similar environment	Previous experience in a Park Ranger or similar role

categories as/where appropriate)	<p>Experience in the use of common tools and equipment used in the environmental services sector</p> <p>Practical land based industry skills and knowledge</p>	
Skills		
Communication/ relationship	<p>Able to communicate effectively with colleagues, local communities, contractors, schools and voluntary organisations.</p> <p>Works with fairness and respect for diversity and equality.</p>	Experience of working closely to or with community groups and the public
Analytical/ judgmental	Able to understand and apply policies and procedures	
Planning/ organisational	<p>Competent in producing reports and site assessments</p> <p>Working knowledge of health and safety at work understand personal and organisational responsibilities</p> <p>Good planning/organisation skills</p> <p>Able to work effectively and efficiently under own initiative</p>	Previous experience in producing reports and completing funding applications.
IT	Must be competent in the use of common IT systems and software, (google / sheets/ docs / drives, Microsoft word / excel /powerpoint, email etc	
Health & Safety	Understanding and working knowledge of health and safety at work	Sound Knowledge of relevant Health and Safety Legislation

		Experience and competence in carrying out health & safety inspections of public green space, playgrounds and fairgrounds
Abilities		
Physical	Must be physically fit due to the demands of the role	
Working outside normal working hours	Attendance at evening meetings and working at weekends on a team rotational shift pattern	
Working conditions	Outside, all weathers	
Other	Postholder to be available to work a shift rota working one weekend in four	