



## JOB SPECIFICATION

### Post: Teaching Assistant (Level 2) – 1:1 Position

This post is linked to external funding and will cease in line with this.

<p><b>Skills</b></p> <ul style="list-style-type: none"> <li>• Ability to work effectively within a team environment, understanding classroom roles and responsibilities</li> <li>• Ability to build effective working relationships with all pupils and colleagues</li> <li>• Ability to promote a positive ethos and role model positive attributes</li> <li>• Good personal numeracy and literacy skills (GCSE Grade C or equivalent)</li> <li>• Good communication skills and behavioural management strategies</li> </ul>	<p>E E E E E</p>
<p><b>Knowledge and Understanding</b></p> <ul style="list-style-type: none"> <li>• General understanding of national curriculum and other basic learning programmes/techniques (within specified age range/subject area)</li> <li>• Experience of Primary Education</li> <li>• General awareness of inclusion, especially within a school setting</li> <li>• Experience of resources preparation to support learning programmes</li> <li>• Experience/awareness/interest in specific special needs</li> <li>• Effective use of ICT to support learning</li> <li>• Understanding of other basic technology – DVD player, photocopier</li> <li>• Understanding of the autistic spectrum and associated strategies</li> <li>• Experience of working with children needing support with social communication and interaction, and emotional expression</li> </ul>	<p>E E E E E D D E D</p>
<p><b>Qualifications and Training</b></p> <ul style="list-style-type: none"> <li>• Relevant Level 2 Teaching Assistant Qualification</li> <li>• Minimum 3 months experience working as a TA</li> <li>• Willingness to participate in relevant training and development opportunities</li> <li>• Recent training in primary literacy and numeracy</li> <li>• Training in special educational needs strategies</li> <li>• Qualifications/training relating to delayed language and social skills</li> </ul>	<p>E D E D D D</p>
<p><b>Professional Values and Practice</b> Must be able to demonstrate the following:</p> <ul style="list-style-type: none"> <li>• High expectations of all pupils; respect for their social, cultural, linguistic, religious and ethnic backgrounds; and commitment to raising their educational achievements</li> <li>• Ability to build and maintain successful relationships with pupils, treat them consistently, with respect and consideration, and demonstrate concern for their development as learners</li> <li>• Demonstrate and promote the positive value, attitudes and behaviour they expect from the pupils with whom they work</li> <li>• Ability to work collaboratively with colleagues, and carry out role effectively, knowing when to seek help and advice</li> <li>• Able to liaise sensitively and effectively with parents and carers, recognising role in pupils' learning</li> <li>• Able to improve their own practice through observations, evaluation and discussion with colleagues</li> </ul>	<p>E E E E E E</p>