

LITTLE ILFORD SCHOOL
JOB DESCRIPTION CTL MUSIC
TLR 2C

1a High quality Teaching and Learning

1. To teach the classes/courses and ensure that the teaching materials and methodologies:
 - Develop the full potential and provide access for every student.
 - Create a classroom culture that is based on praise and recognition of progress.
 - Deliver lessons that actively engage students in stimulating and challenging work.
 - Consistently deliver the school's teaching and learning priorities.
 - Allow for challenging work with good or better pace and apply Bloom's Taxonomy.
 - Maximise the students' progress within the duration of the lesson.
 - Deliver lessons that take full account of the students' prior attainment and learning.
 - Differentiate by both task and outcome.
 - Use the students' experiences to contextualise their learning.
 - Develop the use of the community as a valuable learning resource.
 - Ensure that the students' work is carefully marked with informative feedback which enables the students to progress.
2. To be a self-reflective practitioner and purposefully develop your own practice.
3. To keep up to date records of your lesson planning, students' punctuality, attendance, attainment progress, work done and homework set, according to school and department policy.
4. To maintain a stimulating learning environment in your teaching area.
5. To keep up to date with new developments in the curriculum and liaise with colleagues as appropriate.

1b Leadership to achieve high standard of Teaching and Learning

1. Develop the quality of Teaching and Learning by identifying the strengths and areas for development of the curriculum team members.
2. Develop and model effective pedagogy.
3. Coach individual team members in order that high standards of Teaching and Learning are delivered.
4. Maximise and share the good practise of curriculum team members to support Teaching and Learning.
5. Monitor and evaluate the effectiveness of the Teaching and Learning of all team members using a range of appropriate strategies.

2a Exercise professional skills, expertise and judgement

1. To administer the department effectively, adhering to deadlines.
2. To take responsibility for promoting and safeguarding the welfare of children and young people.

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2b Innovate and create curriculum and pedagogy

1. To ensure the curriculum develops the skills, abilities and interest of all students.
2. To ensure the curriculum content fulfils the requirements of the National Curriculum.
3. To ensure the curriculum meets the needs of all pupils and provides for inclusion.
4. To monitor and evaluate the effectiveness of the curriculum to ensure coverage and to check that continuity and progression is made.
5. To launch new initiatives that will further develop the curriculum and the quality of Teaching and Learning.
6. To develop and lead an effective and varied extra-curricular provision that meets the needs of a wide range of students, ensuring that attendance is monitored.
7. To ensure that there are regular performances in assemblies, concerts and competitions, maintaining a high profile for the department.
8. To establish and implement clear policies and practices for assessment, recording and reporting on pupil achievement within the curriculum.
9. To maximise and fully utilise prior attainment to secure and sustain student progress within the curriculum.
10. To ensure challenging and appropriate targets are set for individual students and/or classes based on prior attainment and are regularly reviewed.

3a School strategies and policies

1. To deliver the school's teaching and learning priorities to the highest possible standards.
2. To implement Little Ilford's and the LA's policy on equal opportunities.
3. To play an active part in the overall organisation and development of the school.
4. To implement the LA and School policies, and to challenge and address incidents where there is inconsistency.
5. To collaborate with the CTL in the devising of departmental policies.
6. Take responsibility for ensuring policies are consistently delivered.
7. To share responsibility for updating the department handbook.

3b Strategic planning to inform progress

1. Identify the key priorities to be included in the curriculum improvement plan ensuring it reflects the goals of the school and the curriculum.
2. Set appropriate strategies, write and plan short and long term targets to achieve the desired activities.

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3. Systematically monitor and evaluate the progress and impact of the improvement plan within the Department and to take direct action to ensure it is delivered.

4a Impact on own pupils

1. To ensure all students achieve their potential in relation to their prior attainment.
2. To achieve the targets set for individual students and for the class.
3. To track monitor student progress.
4. To actively intervene to prevent student underachievement.
5. To ensure your students know how to improve their work and their progress through applying aspects of Assess for Learning.

4b Impact on other pupils

1. Analyse and evaluate relevant data, identify trends and areas that need direct intervention.
2. Lead and direct appropriate actions that will tackle identified areas needing development within the curriculum.
3. Monitor and evaluate the impact of the intervention on student progress within the curriculum.
4. To ensure that student achievement is progressive and equals or exceeds the school and national expectations.
5. Ensure all curriculum members set appropriate and clear targets for pupils. To continually evaluate and measure student progress in all classes. Challenge targets not achieved.
6. Ability to form and maintain appropriate relationships and personal boundaries with children and young people, including those with challenging behaviour

5a Enhancing student personal development and well being

1. To have responsibility for the care and welfare of all students and, when necessary liaise with the Form Tutors, Year Team Leader and Senior Staff as appropriate.
2. To be a form tutor, if necessary, and play a full part in pastoral activities.
3. To liaise with, advise and contribute to, the work of colleagues with cross-curricular responsibilities and to contribute to the development of a Personal, Social and Health Education programme within the school.

5b Lead, develop and enhance Teaching and Learning practice of others

1. To monitor and evaluate teacher effectiveness and use the findings to inform future training for individuals and the team.
2. To identify and address areas of weakness using relevant and appropriate training.
3. To identify and celebrate best practice within the department that is used to influence and improve the Teaching and Learning throughout the curriculum team.

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4. To create and sustain an effective team.

6a Report to

1. Line Manager, SLT, Parents, Governors and Stakeholders.
2. Produce reports as required by SLT.
3. Produce accurate and honest reports relating to monitoring schedule.

6b Performance management

1. To appraise the performance members of the curriculum team, set targets, monitor and review.
2. Provide support to enable the individual to achieve targets set and challenge underperformance.

7 Line management

1. To manage and deploy staff effectively to ensure maximum impact on Teaching and Learning and departmental progress.

8 Resources

1. Organise and co-ordinate the deployment of learning resources to support the delivery of high quality Teaching and Learning.
2. To monitor the effectiveness of resources and measure their value for money.
3. Ensure the maintenance of the departmental inventory.

9 Other specific duties

1. To engage in professional development.
2. To undertake any other duties which lie within the postholder's competence according to the needs of the school and contribute to the learning environment of the school.

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Person Specification

Qualifications:

- Qualified Teacher Status
- Degree or equivalent

Experience / competencies:

- Established and evidenced practice as an outstanding teacher (E).
- Can demonstrate a level of performing ability in music that inspires students. (D)
- Experience of leading on new initiatives or changes which have positively impacted on the teaching and learning of your department. (D)
- The ability to stimulate, motivate and win the confidence of others. (E)
- A developed understanding of how all students learn and make progress. (E)
- Evidence of having high impact on the development of students as musicians (E).
- Mastery of the KS3 and KS4 music curricula and a track record of success with examination groups (E)
- Experience of primary to secondary transition in music education. (D)

Personal Qualities

- Self-reflective practitioner.
- Have a highly developed understanding of pedagogy.
- Have a passion / desire to learn.
- Have a personal philosophy based on the centrality of teaching and learning to the work of the school.
- High level of enthusiasm and drive.
- Strong commitment to extracurricular activity.
- Excellent time management.
- Good communication skills, including the ability to network successfully with colleagues across schools.
- Good sense of humour.
- Emotionally intelligent.

Other requirements

- Commitment to achieving the vision for Little Ilford School.
- Commitment to the LA's Equal Opportunities Policy and Practice.
- Commitment to continue with professional development.

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- Willingness to undertake any other duties which lie within the postholder's competence according to the needs of the school and contribute to the learning environment of the school.