



Craven District Council

Job Description

Post Title	LGV Driver/Cleansing Operative
Grade	Scale 4 + 12.1% annual leave entitlement
Reports to	Waste Operations Supervisor

<p>Principal Duties and Responsibilities</p> <p>Purpose</p> <ul style="list-style-type: none"> • To undertake refuse collection and street cleansing services and all related waste activities. • Drive and be responsible for any Vehicle (inc LGV) Council owned or otherwise. • To take responsibility for a collection crew and completion of the daily task. <p>Main Duties and Responsibilities</p> <ol style="list-style-type: none"> 1. Drive or load dedicated vehicles in order to carry out boundary collections of refuse, recyclable materials and green waste from residential and commercial properties throughout the District. 2. To drive dedicated mechanical street cleansing vehicles to carry out the clearance of litter, detritus and weed growth from scheduled routes throughout the District 3. Undertake any required training as requested to be able to drive all Council LGV's, and Mechanical sweepers to allow for flexibility within the role and service 4. To supervise and be responsible for the staff employed upon a refuse collection crew. 5. To supervise the operation and performance of an assigned collection crew. 6. Report to the Waste Operations Supervisor any problems, queries, complaints encountered during the performance of the daily collection round. 7. To be responsible for driving an assigned LGV vehicle and any other vehicle either owned or hired by CDC. 8. Take materials to designated transfer stations and unload materials as instructed 9. Complete documentation including weighbridge tickets, commercial waste sheets and be responsible for submission of completed forms at the end of each day. 10. Responsibility for the operation and correct use of the vehicle and associated equipment, and comply with Driving regulations and laws
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11. Maintain cleanliness of exterior and interior of vehicles through washing and cleaning vehicles on a weekly basis.
12. To be responsible for the completion of the driver's daily vehicle inspections (Pre and Post) and the reporting of all defects to the Waste Operations Supervisor.
13. To collect and empty refuse contained in wheeled bins, dustbins, refuse sacks, bulk containers and other acceptable refuse receptacles.
14. To carry out street cleansing work using supplied equipment including emptying of litter bins and dog waste bins.
15. Comply with all Health and Safety at Work guidance including, the councils reversing policy, toolbox talks, training and any other adopted safe working practices and updated instruction as given.
16. Adopt and comply with all systems and methods of work included within training programs or given documentation.
17. Undertake all work in compliance with Manual Handling Regulations and associated training.
18. Wear protective clothing and equipment provided for purpose.
19. Non LGV driving, loader or street cleansing duties when required to do so.
20. When discharging waste at disposal points follow Safe System of Work applicable at the Halton East site.
21. To undertake any duties relating to the activities of the Direct Services Organisation when called upon to do so.
22. Work outside normal hours when required to do so - including Bank Holidays, weekends and at short notice to aid the Council in meeting its statutory targets.
23. Be an ambassador for the Council and promote the Council's values internally and externally
24. To undertake such other duties related to the work of the Council as may be assigned and which are consistent with the nature of the job, its level of responsibility and within the post holder's technical competence.

The job description is not a definitive list of tasks. It is designed to give an overall view of the job it is not an indicator of the sole requirements of the work required. It is expected that you will use initiative and develop your own style to achieve the overall purpose. The precise responsibilities may change from time to time in line with the organisational requirements of the Council. Reasonable adjustments will be made to working arrangements to accommodate a person with a disability who would otherwise be prevented from undertaking the work.

Person Specification

Casual LGV Driver/Cleansing Operative

Factor	Essential or Desirable	How Identified
<p>Qualifications and Training</p> <ul style="list-style-type: none"> • Clean current LGV class 2 Driving License • Level 2 NVQ in waste collection operations or equivalent • Lorry loader license • Driver CPC - Valid <p>Experience</p> <ul style="list-style-type: none"> • Experience of driving LGV vehicles • Experience of undertaking waste and recycling collection • Experience of undertaking mechanical street cleansing duties <p>Skills</p> <ul style="list-style-type: none"> • Skilled in maneuvering LGV vehicles in narrow locations • Ability to work within teams and individually • Ability to read and understand work instructions and complete forms. • Ability to communicate well verbally with team members and customers • Demonstrable commitment to work and adopt correct attitude to work • Hold a digital tachograph driver smart card <p>Knowledge</p> <ul style="list-style-type: none"> • Knowledge of the Highway Code, Road Traffic Regulations • Full working knowledge of vehicle roadworthiness • Understanding of Health and Safety at Work <p>Special Requirements</p> <ul style="list-style-type: none"> • Be able to work outside normal hours including weekends and Bank Holidays • Physically fit and able to cope with manual work 	<p>E</p> <p>D</p> <p>D</p> <p>E</p> <p>E</p> <p>D</p> <p>D</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p>	<p>AF</p> <p>AF</p> <p>AF</p> <p>AF</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p>