

Folkestone & Hythe District Council Caretaker – Information for Applicants

Hello and thank you for showing an interest in this post. I hope this information sheet will give you a bit more information about the job and help you decide if you want to apply.

Folkestone & Hythe District Council (FHDC for short) owns and looks after approximately 3,600 homes in the district. Many of these are flats and this is where the work is concentrated. We are working hard to improve the appearance of our blocks of flats and the areas around them.

The caretaking team is very small – it would just be you and one other part-time colleague – so you will be working alone quite a lot of the time. This means we need someone who can work with little supervision, and who can think for themselves.

We are planning to increase the size of the caretaking team later this year.

Most of your time would be spent in the Folkestone Town area – there are blocks that we visit daily, others weekly and others less frequently. We use contractors to clean the internal areas of our blocks, so your work is mainly outside – litter-picking, tidying dustbin areas, moving bulk waster items and generally keeping the sites looking as neat and tidy as possible.

It can at times be dirty and unpleasant work, so we need someone that does not mind 'getting stuck in' when necessary. We will of course supply uniform and full PPE.

The job does involve minor non-electrical repairs in communal areas. You do not need to have any particular building qualifications but we are looking for someone with good general 'DIY' type skills.

You will also spend time on small 'projects' – this could be an occasional deep clean/jet wash to an area, or some basic garden clearance type work.

We have one small van and you would be the main driver of the van, so you must have a valid driving license. You would also be responsible for the daily vehicle safety check.

Health and Safety – for you and for everyone around you – is really important so we will need someone who can show they have a great awareness of H&S issues and who always complies with the rules.

The service has gone through some changes recently and we are still working to improve it. We are looking for someone who will bring energy and new ideas, and for someone who sees the solution to a problem, not just the problem.

If you would like an informal chat about the job, please don't hesitate to give me a call or drop me an email.

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