

Job Description

Job Title: Driver

Reporting to: Senior Supervisor

Nature and Scope: You will spend the majority of your time on the rounds ensuring that all waste placed out for collection is removed, whilst assisting residents as required. You will work with your crew to achieve this, whilst at all times ensuring that both NSEC and the council are represented well. Health and Safety is paramount in the refuse collection industry, and you will at all times ensure that both yourself and your colleagues are operating in a safe way.

Job Purpose: To remove all waste and or recycling as directed, and in accordance with the contract specification

Principal Duties and Responsibilities:

- 1 Working as a team to collect waste from designated collection points and returning containers where necessary, whilst ensuring all crew members complete their daily duties.
- 2 Ensuring that the Loaders are carrying out their tasks as required, and reporting incorrect behaviour to the Supervisor.
- 3 To comply with legal requirements, safe systems of work and NSEC policies whilst responsible for the allocated company vehicle.
- 4 Ensuring that all waste not presented for collection at the appropriate point is recorded and reported, and that additional work and missed bins are completed and recorded.
- 5 Ensure all requests for additional work and missed bins are completed and recorded upon requests.
- 6 Ensuring that waste is loaded correctly and safely and that all spillages are cleared up immediately.
7. Ensure when emptying the vehicle at designated disposal points 'local' site rules are followed. Check vehicle and report all incidents including tip damage prior to leaving site.
8. Ensure 'Reversing Assistant' is used in the safe manoeuvring of the vehicle, where accompanied.
- 9 To carry out and record routine maintenance, daily checks, defect reports, tachographs(when necessary), domestic hours logs, Weekly wheel torquing, vehicle washing and interior cleaning.
- 10 Adhere to, and ensure others adhere to legal requirements and the Companies health and safety rules and procedures and legislation.
- 11 To remain polite and respectful with all colleagues, members of the public and client representatives at all times.
- 12 To assist the Company in achieving its published Business Objectives and complying with all procedures in line with the ISO system.
- 13 To keep the vehicle clean, inside and out.

14 Any other tasks as requested by your manager.

Person Specification:

ESSENTIAL: *(Typically used as shortlisting criteria. Candidates would be expected to meet all essential criteria in order to be shortlisted)*

Clean UK driving licence for the correct class of vehicle

Driver Certificate of Professional Competence

Able to competently operate machinery

Basic knowledge of Health and Safety and able to follow health and safety procedures and safe systems of work

Ability to complete paperwork

To be able to carry out daily checks and understand their importance.

Team working

Ability to be polite and respectful with general public and colleagues

Good timekeeper

Able to work with minimal supervision

DESIRABLE:

Worked using PPE

Previous operational experience

Local area knowledge