



ADUR & WORTHING  
COUNCILS

**Person Specification**

<b>Authority:</b>	ADC
<b>Directorate:</b>	Communities
<b>Section:</b>	Wellbeing: Public Health & Regulation
<b>Post Title:</b>	Environmental Health Technician (Environmental Protection Specialist)  <b><u>Specialisms.</u></b> Pollution - contaminated land Pollution - permitting Pollution - Air Quality Pollution - Water quality / sampling monitoring Pollution - Noise / acoustics
<b>Post Number:</b>	
<b>Accountable to:</b>	Team Leader (Environmental Protection)
<b>Management responsibility for:</b>	None
<b>Authority to liaise with:</b>	Internal: all internal departments, elected members, constituency MPs.  External: Other local authorities, other statutory organisations, commercial trade organisations, community representatives and voluntary organisations, legal representatives, service users and the public

Area	Requirements	
Qualifications	Essential	Desirable
	<u>Environmental Protection Specialist:</u> Degree or Diploma in an Environmental Science or equivalent.	Institute of Acoustics Diploma in Acoustics and

		Noise Control or equivalent; I.O.A. Certificate in Environmental Noise Measurement; or specialist contaminated land, air quality or water quality qualification.
<b>Professional Registration (where applicable)</b>	N/A	
<b>Knowledge &amp; Experience</b>		
<p>Technical (e.g. Technical, Administrative, Managerial – use one or more categories as/where appropriate)</p> <p>Relevant Experience</p>	<p><u>Environmental Protection Specialist:</u> Sound knowledge of current environmental protection legislation and established industry good practice.</p> <p>Relevant experience of work within one or more of the subject areas.</p> <p>Experience of organising and prioritising own workload.</p>	
<b>Skills</b>		
Communication/relationship	<p><i>Negotiating Effectively</i> Prepares and applies sound and persuasive arguments to secure positive outcomes from negotiations</p> <p><i>Promoting the Service</i> Seizes opportunities to create a positive and professional image of the service through</p>	

	<p>discussion and personal example.</p> <p><i>Collaborating &amp; Teamworking</i> Demonstrates commitment to colleagues, team objectives and collaborative working opportunities</p> <p><i>Developing Productive Relationships</i> Builds effective working relationships with a diversity of individuals and groups</p> <p><i>Communicating in Writing</i> Produces clear, succinct and well structured written work which creates a positive impact on the recipient(s)</p> <p><i>Communicating Orally</i> Conveys messages effectively, creating a positive impact on the listener(s)</p>	
Analytical/ judgmental	<p><i>Analysing &amp; Evaluating</i> Reflects on information, defines the key issues and reaches logical conclusions</p> <p><i>Being Financially Aware</i> Fully considers the financial dimension to own activities, monitoring expenditure and ensuring true value for money is delivered.</p> <p><i>Making Decisions</i> Takes decisive and effective action to tackle professional challenges</p> <p><i>Exercising Political Awareness</i> Recognises the impact of politics and politicians and works accordingly</p> <p><i>Delivering Customer Centred Services</i> Achieves customer satisfaction by identifying</p>	

	<p>genuine needs and jointly developing effective solutions</p> <p><i>Minimising Risk</i> Ensures that risks to customers, colleagues and self are minimised, taking decisive actions to tackle unsafe practices</p>	
Planning/ organisational	<p><i>Delivering Results</i> Works hard, takes ownership and consistently meets or exceeds targets.</p> <p><i>Planning &amp; Co-ordinating</i> Establishes clear targets, defines plans and co-ordinates resources in order to meet them.</p>	
IT	<p><i>Applying New Technology</i> Embraces technological change and develops the skills necessary to effectively apply it.</p>	Ability to use Microsoft IT packages including Microsoft Word and Google Workspace including Mail, Sheets and Docs.
<b>Abilities</b>		
Physical	<p>Ability to carry out physical tasks such as climbing ladders, moving equipment and taking samples, sometimes in dirty and disagreeable conditions. Professional appearance and conduct when interacting with clients.</p>	
Mental	<p><i>Resilience and Professionalism</i> Works to the highest standards, demonstrating resilience to pressure and retaining due professionalism at all times</p> <p><i>Enhancing Expertise</i> Demonstrates a commitment to continuously improve own knowledge, skills and performance</p>	

Emotional	Assertive, tactful and calm under pressure/conflicting priorities.  <i>Promoting Diversity</i> Promotes respect for all people, recognises differing needs and expectations and challenges all oppressive practice	
Working conditions / Style	Able to work in an open office and/or remote environment.	
Other:	Current driving licence	

**Person Specification agreed by:**

<b>Post holder:</b> <i>(print name)</i>	
<b>Signature:</b>	
<b>Date:</b>	
<b>Line Manager:</b> <i>(print name)</i>	
<b>Signature:</b>	
<b>Date:</b>	
<b>Executive Head of Service:</b> <i>(print name)</i>	
<b>Signature:</b>	
<b>Date:</b>	