



# Social Worker – Duty and Assessment

Salary range: £36,157 - £43,746 | Based in Windsor and Maidenhead |  
Permanent | Full time

## About the service

Achieving for Children is an award-winning social enterprise created by Kingston and Richmond Councils in 2014, expanding into the Royal Borough of Windsor & Maidenhead in 2017. Achieving for Children is responsible for delivering children's services in all three local authorities.

Our vision for Achieving for Children is simple: by bringing together professional expertise from the two founding local authorities, and by putting children and young people at the heart of everything we do, we will be able to deliver improved outcomes for families and give children and young people the best start in life.

As a social worker you will be based in Duty and Assessment.

## About the role

As an allocated social worker, you will manage a caseload of children who may be on child protection plans, child in need plans or children looked after plans. You will undertake visits to children and families and complete assessments and direct work to ensure the safety and wellbeing of children and young people. Other duties may include; having strategy discussion (open cases), safety planning, attending child protection conference reviews, children looked after review; and child In need reviews.

Allocated social workers will also investigate concerns regarding a child or young person's safety or wellbeing, make an assessment of the risk and protective factors in the family and decide on the most

appropriate course of action. A key part of the role entails building effective relationships with children and families and working collaboratively with our partner agencies.

## About you: our role specification

### Qualifications

- **Professional social work qualification, CQSW or Diploma in Social Work (DipSW), or other relevant qualification recognised by Social Work England.**
- **Active Social Work England registration**
- **Proven evidence of continuing professional development.**

### Skills and experience

- **Proven experience of building effective relationships with children, young people and families.**
- **Able to use evidence and professional judgement to make decisions and determine the risk of future harm.**
- **Experience with CIN/CP/LAC**
- **Experience of keeping and maintaining records (in accordance with local policy) and producing accurate reports, written updates to a range of stakeholders (which may include families, children or young people).**
- **Knowledge of relevant theory that informs practice.**
- **Knowledge of the legal powers and key duties required when safeguarding children and young people, including key legislation both locally and nationally.**
- **Experience of assessing the needs of children and their families in accordance with the Framework for the Assessment**
- **Excellent written skills and experience writing comprehensive reports for the Courts.**
- **Experienced in the use of ICT, including MS Word, Outlook, Google docs and case record management systems.**
- **Car driver holding current full driving licence and to have use of own car for work purposes**

### Personal attributes

- **A passion for Achieving for Children's vision, mission and values to support children and young people to live safe, happy, healthy and successful lives.**
- **Outstanding communication and interpersonal skills that are open, honest, persuasive and**

*The post holder will be expected to undertake other duties commensurate with the grade of the post, including deputising or or working flexibly across the week to meet the business demands. This job profile is provided for guidance only.*

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**pragmatic, including excellent negotiation and influencing skills.**

- **Strong organisational abilities including time management, creative-thinking, problem-solving and multitasking.**
- **The ability to work flexibly and independently with limited management oversight.**
- **Personal determination, drive and ambition to overcome obstacles, achieve challenging objectives, celebrate success and deliver excellent outcomes for children.**
- **Commitment to resource-sharing and collaborative working within Achieving for Children and across organisational boundaries in the best interests of children and families.**
- **A passion to demonstrate and promote our values (Trust, Respect and Empower) through professional behaviours and relationships with all stakeholders.**

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