

JOB DESCRIPTION

JOB TITLE	Social Worker
GRADE	PO2
REPORTING TO	Team Manager
JD REF	PC0001P

PURPOSE

Ensure compliance with legal, organisational and multi-agency requirements, carrying a caseload and working independently with or on behalf of children, young people and their families to meet their social care needs, in order to improve their wellbeing and promote their independence.

MAIN DUTIES AND RESPONSIBILITIES

- Ensure through the provision of services that children are safe and achieving good outcomes.
- Provide professional information, assessment and support to enable children, young people and their families to access, a range of services designed to minimise risks and improve their quality of life.
- Liaise with internal and external partners in order to gather information relevant to assessment and reviewing of care planning activities.
- Accurately record and critically analyse information, following organisational policies and meeting organisational responsibilities for safeguarding.
- Work across organisational boundaries and contribute to the work of established and developing multi agency teams, in order to deliver seamless service responses to children, young people and their families with multiple needs.
- Maintain and update case notes and other records, prepare statements or reports, attend and give evidence in court in care proceedings, private law cases and adoption proceedings or other Court related matters.
- Undertake statutory duties relating to safeguarding concerns, alongside a more experienced Social Worker where appropriate.
- Develop expertise in one or more areas of children's social care practice, and be recognised by peers as a source of reliable knowledge and advice.
- Investigate allegations of neglect or ill treatment of individuals.



- Balance needs and risks with rights and choices, taking account of power differences and promoting positive outcomes for children, young people and their families.

ROLE SPECIFIC KNOWLEDGE, EXPERIENCE AND SKILLS

Qualifications:

- Social Work qualification e.g. Degree in Social Work; DipSW or equivalent.
- Registered with the Social Care England and able to evidence this.
- Evidence of continuing professional development in line with the PCF.

Knowledge & Skills:

- Knowledge of UK legislation relevant to Children and Families.
- Understanding of confidentiality and data protection requirements.
- Model and demonstrate excellent communication skills.
- Demonstrate appropriate IT skills e.g. use of Microsoft Office etc.
- Awareness of current practice issues and challenges facing Children's Social Care.
- Commitment to Equality and Diversity.
- Able to work with individuals, families, carers/carer groups, irrespective of their circumstances and background.
- An understanding of and an ability to deliver excellent customer service and to work in partnership with individuals, families, carers/carer groups, colleagues in the council and partner agencies.
- Sound assessment and interviewing skills.
- Ability to work effectively in partnership across partner agencies.
- Ability to plan, prioritise and organise own workload and time.
- Ability to converse with members of the public and provide advice in accurate spoken English.

Experience:

- Experience of working with children, young people and their families.
- Experience of assessment and care planning.
- Experience of working with partner agencies in a professional capacity.

DESIRABLE KNOWLEDGE, EXPERIENCE AND SKILLS

Experience:

- Experience of working in a Local Authority setting.
- Working in a multi-agency team.

ADDITIONAL INFORMATION

May be required to move across teams according to the needs of the service.

Able to travel within or outside the Borough.

Required to work outside office hours when necessary.

Exercise emotional intelligence and demonstrate a developing emotional resilience in relation to the job role.

DATE OF APPROVAL: 1/12/2017

APPROVED BY: DEPUTY DIRECTOR OF CHILDREN'S CARE SERVICES