



HIGHDOWN SCHOOL AND SIXTH FORM CENTRE

EAL COORDINATOR

JOB DESCRIPTION

Job Purpose

To provide support for students from all key stages alongside bespoke support for students with EAL need.

Key Accountabilities (EAL):

- To assess the capabilities of new students with EAL and provide summaries of need for key staff
- To liaise with teaching staff in the development of appropriate materials and resources to support students' learning
- Support the preparation and integration of students into a classroom setting
- To help test and monitor ongoing needs of the students to best support teaching
- To provide an EAL curriculum which best develops and supports the ongoing requirements of students' abilities and needs