



Employee Specification Form

Post Number	
Job Title	Buildings (Cleaner) Band B
Department	
Prepared by and date	M Zazzi – 21/09/2022

Important – Study “Explanatory Notes” printed overleaf before completing form

Essential Personal Attributes	Stage Identified	Desirable Personal Attributes	Stage Identified
Qualifications		<ul style="list-style-type: none"> National Qualification Level 1 (or equivalent) in cleaning 	
Experience <ul style="list-style-type: none"> Working to procedures Ensuring clean, safe and healthy environment for staff and pupils Safe use and storage of equipment and materials. 		<ul style="list-style-type: none"> Working as part of a team Previous cleaning experience 	
Knowledge and skills <ul style="list-style-type: none"> Knowledge of cleaning processes Good interpersonal and communication skills Operating cleaning equipment Ability to undertake cleaning tasks as allocated 		<ul style="list-style-type: none"> Knowledge of health and safety issues 	
Special Requirements <ul style="list-style-type: none"> Reporting hazards or problems with equipment to senior staff Regular physical effort such as bending and stretching, pulling or pushing cleaning equipment 		<ul style="list-style-type: none"> Ability to use initiative Ability and willingness to attend training course when required to do so 	

